



## **MS English/Writing Support Teacher**

The Ellis Middle School is seeking an English/Writing Support Teacher beginning in August, 2017. This position is part-time (50%). Responsibilities include teaching a seventh grade English class, working with Middle School students on an individual basis, in small groups, and in classrooms to provide writing and organizational support. This position works closely with classroom teachers in implementing a developmentally appropriate curriculum for English and writing. Other duties, including—but not limited to—proctoring study halls, chaperoning, and committee work are integral to the role of Middle School faculty members.

### **Qualifications**

A bachelor's degree is required and a master's degree is strongly preferred. The ideal candidate will have a minimum of 3-5 years experience in a school setting. The ideal candidate is a strong communicator with the ability to teach literature, language, and writing effectively, to foster critical thinking skills and to engage students in class discussions. Applicants must also have a strong knowledge base in the area of learning differences; an understanding of diverse teaching strategies across the curriculum; and be current in general educational best practices especially in the teaching of reading and writing. Ideal candidates will also possess a commitment to using innovative pedagogical practices and technology to enhance instruction, as well as a commitment to fulfilling the mission of the School: to prepare, empower, and inspire each and every girl through an excellent education in an all-girls environment. In addition, desirable candidates will have a demonstrated enthusiasm for working with and teaching adolescents, a strong sense of school community and teamwork, and excellent oral, written, and interpersonal communication skills. The Ellis School is committed to an inclusive program, and candidates with a demonstrated commitment to diversity, equity and inclusion are especially encouraged to apply.

### **Compensation**

Salary is competitive and commensurate with experience. Good health and retirement benefits are part of the employment package. In addition, generous funds are available for professional development and ongoing education toward advanced degrees. Faculty members are encouraged to present at regional and national conferences in addition to attending professionally enriching workshops, webinars, and other activities that stimulate growth. A supportive mentor program is in place for first- and second-year members of the faculty and staff.

### **To Apply**

Candidates should submit a letter of application, curriculum vitae, transcripts, and the names and contact information of three references by April 24, 2017 to Michelle Rust, Middle School Head, at [opportunities@theellisschool.org](mailto:opportunities@theellisschool.org).