

Harpeth Hall seeks a dynamic, innovative, and culturally-responsive professional to serve as the part-time (75%) School Counselor. The ideal candidate will have experience in a school setting, demonstrate classroom teaching skills, and possess an enthusiasm and commitment to working with adolescent girls. Additionally, the ideal candidate will have skills in collaborating with teachers and consulting with parents. Harpeth Hall is committed to an inclusive program, and candidates with a demonstrated commitment to diversity, equity, or inclusion work are especially encouraged to apply. A master's degree in counseling is required.

This position is for the 2017-18 academic year. Candidates should complete an online application and submit a letter of interest, curriculum vita, references, and a statement of educational philosophy at employment@harpethhall.org

Duties include, but are not limited to:

- Assisting the upper school counselor and middle school counselor with Life Balance classes
- Counseling students individually and in groups in grades 5 -12
- Attending Middle School & Upper School grade level lunch meetings as needed and serving as students' advocate
- Attending Counseling Team and Department Meetings
- Assisting with New Student Orientations in August
- Serving on the Student Support Team
- Leading parent workshops occasionally
- Communicating and consulting effectively with parents, via individual meetings, grade level parent meetings, and written correspondence
- Developing learning opportunities for teachers to understand how to support students in various situations
- Participating in counseling professional development each year
- Participating in the life of the school through additional activities such as serving as an Advisor to a group of students